

City of Orchard Grass Hills City Council Minutes

April 9, 2013

Mayor Yarberry called the meeting to order at 7:36 p.m.

Council Members Present: Connie Kirchner
Susan Marcum
Scott Pierce
Bob Dalton
Doug Lalli
Daniel Davila

Others Present: Kyle Hubbard – City Attorney
Kim Taylor – City Treasurer
Angi Johnston – City Engineer
Marty Nemes, KLCIS
Charlie Fudold

Absent: Ruth LeMaster – City Clerk

MINUTES

A **Motion** was made by Daniel Davila to table the reading of the March 12, 2013 minutes. Doug Lalli seconded the motion. **The Motion passed.** Doug Lalli motioned to accept the minutes with corrections as noted. Scott Pierce **seconded** the motion. **The Motion passed.**

TREASURER'S REPORT

The March 2013 Treasurer's Report was presented by City Treasurer, Kim Taylor. Bob Dalton motioned to accept the November, 2011 Treasurer's Report. Connie Kirchner seconded the motion. **The Motion passed.**

Kim Taylor asked the Council for direction related to the rollover of the CD currently held at PNC Bank. A roll call vote was taken to authorize rolling over the CD for the period of an additional 6 months. The roll call vote was held as follows:

Connie Kirchner – YES
Susan Marcum – YES
Doug Lalli – YES
Bob Dalton – YES
Scott Pierce – YES
Daniel Davilla - YES

Kim Taylor presented the Council with the 2014 Budget Worksheet and explained the budgeting process to the new Council Members. She asked the Council be prepared to discuss the proposed budget at the May 14, 2013 meeting.

Connie Kirchner audited the February 2014 Treasurer's Report and found no discrepancies. The reports were given to Kim Taylor.

POLICE REPORT

No Oldham County Police representative was present at the meeting. Mayor Yarberry reviewed the activity report and noted several potential billing errors. Mayor Yarberry will contact Becky Whiteside regarding the discrepancies.

PUBLIC DISCUSSION

Marty Nemes, Kentucky League of Cities Marketing Agent for Insurance addressed the Council related to services that KLC provides cities in Kentucky. Mr. Nemes informed the City that there are new regulations that allow KLC to aid cities in electronic publishing and the benefits of such publishing. Mr. Nemes also explained what KLC insurance covers. He stated that they encourage three people to be bonded within the city and can provide coverage through Western Security. The Council agreed that it would be beneficial to have the Mayor, Clerk and Treasurer bonded. The need to maintain adequate off-site backup of all City electronic documents was discussed and Kim Taylor agreed to look into off-site storage including Quickbooks in the cloud. Mr. Nemes advised the city to review all contracts the city currently holds to determine whether terms adequately address the issue of "hold harmless, indemnify and defend". Mr. Nemes can provide sample contracts for the police agencies and recommends that the city have contracts in force for all hired vendors. Mayor Yarberry asked Mr. Nemes his opinion related to whether contracted law enforcement would be covered under the County's liability insurance. He told the Council that the city currently has General Liability, Public Officials and Auto insurance with KLC and would recommend adding a liability policy for the police contracted by the city. This additional policy would cost approximately \$2,000 per year for \$2,000,000 of coverage per occurrence. Mayor Yarberry is currently in discussions with both the County Sheriff's office and Oldham County Police Department regarding the issue of liability coverage for contracted personnel and will update the Council at the May meeting. Kim Taylor will make contact to obtain quotes for bonding insurance and liability insurance as discussed above.

OLD BUSINESS

ENGINEERS REPORT:

Angi Johnson presented three projects to the Council for repair and/or replacement during April. The project for repair previously reported on Poplar Hill will be tabled until the fiscal year ended June 30, 2014. Mrs. Johnson identified 11 grates throughout the city and noted that one had already been repaired on Timothy. She discussed the following projects related to trench drains and drainage in the city and provided quotes from Cline Construction as follows:

1. Replace trench drain on East Orchard Grass Blvd. at an estimate cost of \$7,900
2. Minor repairs of grate on W. Orchard Grass Blvd. at an estimate cost of \$200
3. Hole developing and inappropriate grates on Sideoats at an estimate cost of \$6,000

Scott Pierce made a motion to authorize the above three projects at an amount not to exceed \$16,000. Daniel Davila seconded the motion. **The Motion Passed.**

Angi Johnson met with Cory Mullins regarding seeding and/or sodding at 7315 Sideoats. She will email quotes for both 7315 Sideoats and the property across the street. She is recommending sod over seeding and placing No Parking Signs at both places. Connie Kirchner motioned to sod both locations as noted above and place No Parking signs to protect the sod. Doug Lalli seconded the motion. **The Motion Passed. Mayor Yarberry will contact Todd Helms to place signs at both locations prior to the sod being laid.**

The sidewalk project will be divided into two phases. The first phase will include extensions of the sidewalks within the city to the street and curb cuts to handle accessibility issues. The second phase will address the

remainder of the repaid issues. The bid schedule is publishing notice for bids on June 14th; bid opening on June 28th and awarding the bid on July 9th. Qk4 will handle all publishing and opening bids.

ATTORNEY'S REPORT:

Mr. Hubbard discussed the two outstanding lawsuits the city is a party to. The Council recommended to dismiss the cases against Darren Frascelli, 7102 Apple Orchard Lane and Douglas Hargadon, 9304 Apple Orchard Place.

NEW BUSINESS

Open Burning Ban starts May 1st through Sept 30th. Mayor Yarberry passed out information to the Council regarding the County's regulation Ordinance KOC 05-320-315.

Lateral Line Policy – Mayor Yarberry passed out policy information to Council of from Oldham County Environmental Authority dated November 1, 2010 stating liability is the homeowners.

Lawn Service Contract – Mayor Yarberry will rework the contract in light of earlier discussions with KLCIS representative. Daniel Davila motioned to approve a one year extension on the current contract with Cory Mullins. Bob Dalton seconded the motion. **The motion passed.**

City Council Trash Day – Mayor Yarberry proposed that the Mayor and Council participate in a “trash pickup day” on April 28th at 2:00pm. The Convenience Store in the City will then be contacted about the issue of maintaining the area around the store.

Todd Helm will also be installing other signs throughout the city when installing the No Parking signs.

The Mayor had not had any positive response to staffing a Code Enforcement Board and will ask the council to decide during the May budgeting meeting whether to continue to budget for the Board.

7101 Autumn Bent Way has a street light out.

ADJOURNMENT

Connie Kirchner **motioned** for the meeting to be adjourned. Doug Lalli **seconded the Motion. The Motion passed.** The meeting was adjourned at 10:08 p.m.

RESPECTFULLY SUBMITTED BY:

Darlene Yarberry, Mayor and Kim Taylor, City Clerk

Next meeting will be on May 14, 2013 at 7:30 p.m.