

City of Orchard Grass Hill City Council Minutes

May 14, 2013

Mayor Yarberry called the meeting to order at 7:32 p.m.

Council Members Present: Bob Dalton
Connie Kirchner
Scott Pierce
Susan Marcum
Doug Lalli

Others Present: Mayor Yarberry
Kim Taylor – City Treasurer
Kyle Hubbard – City Attorney
Ruth LeMaster – City Clerk
Angi Johnston – City Engineer
Charlie Fudold
Bob McCue
Corey Wooten – QK4

Absent: Dan Davila

MINUTES

Doug Lalli **made a Motion** to dispense with the reading of the April 9, 2013 minutes. Susan Marcum **seconded the motion. The Motion passed.** Bob Dalton **made a Motion** to accept the April 9, 2013 minutes with amendments. Susan Marcum **seconded the Motion. The Motion passed.**

TREASURER'S REPORT

The City Treasurer presented the April, 2013 Treasurer's Report and the July 2012 through April 2013 Profit & Loss Budget vs. Actual Report to the City Council. Bob Dalton **made a Motion** to accept the April, 2013 Treasurer's Report. Scott Pierce **seconded the Motion. The Motion passed.** Audits were completed for March 2013 and there were no discrepancies.

POLICE REPORT

No Oldham County police were present at today's meeting. The April, 2013 monthly Oldham County police report summary was read by the Mayor and emailed to all city council members.

In June, 2013, hourly fees for OC Police Dept. patrols will rise to \$65.00/hour. The Sheriff's office has determined from their insurance company that they are covered whether on duty or off duty. If the City can't come into agreement with OC Police Dept. regarding the hourly rate, she has inquired of the Sheriff's office to see if they would be interested in covering city patrols. They have quoted a rate of \$33.00/hr plus mileage with no workman's comp. fees needed. The Mayor will inquire of Judge Voegelé

regarding this. Scott Pierce recommends we budget for the \$65.00/hour in the event we are unable to utilize the Sheriff's Office.

PUBLIC DISCUSSION

7312, 7314 Side Oats – Unoccupied homes have un-mowed lawns, as well as the convenience store incline. Mayor will write a letter to the store regarding this.

Girl Scout Troop 1231 wrote the city regarding safety in the neighborhood and at Briar Hill Park. They would like more police support in an effort to eliminate alcohol and drug paraphernalia in the rear section of the park. They are also concerned about the presence of strangers in the neighborhood. They ask for help with cracking down on speeding in the city so kids won't get hurt. The troop requests the Council to increase "Children at Play" signage in the neighborhood. The letter was signed by both Troop members and leaders. Mayor will write a letter indicating that Briar Hill Park is in the jurisdiction of Oldham County, and that the Council is planning to put speed humps throughout both cities to control speeding throughout the city.

Resident complained of neighbors habitually parking on the sidewalk on Plumwood Pl. The resident wrote that this is potentially harmful to students walking to the school bus as children must navigate around parked cars.

Mayor inquires City Engineer to look into the cost of painted signs on the street to slow down. Asks that city council members start being more vigilant in writing down license plate numbers of speeders in the neighborhood.

Doug Lalli reminds city council to be vigilant of any door to door salespeople entering the city. Have copies of the ordinance on hand to give to them.

ENGINEER'S REPORT

Mayor presented the proposed paving projects map created 4 years ago. City Engineer has \$100,000 in the budget for paving for the fiscal year. According to the proposed budget for the next fiscal year, by the end of next fiscal year there will be over \$130,000 in the fund for paving. City Engineer will get some estimates together and also assess city streets to see if the needs according to this map are still accurate. The streets off Orchard Grass are in need as is Bermuda Ct. City Engineer will find out cost per square ft to pave, and will estimate paving needs in July to ready for bid in August. We are almost ready to have the sidewalks renovations go to bid. Sidewalks should be done before paving. Speed humps must be done simultaneously with paving.

All City Council members received copies of the OGH Sidewalk Extension Project. This will be in next year's budget in two phases. Curb cuts will be in the bid. The City Engineer estimates \$55,000 to \$60,000 for Phase 1. The rest are repairs – e.g. repairing the corners on Poplar Hill Dr sidewalks, or catch basins in a couple of areas. A 2" diameter steel pipe hand rail is needed on Poplar Hill Ct at the head wall. Sidewalks will be 4 feet wide. Bob Dalton inquires whether bus stop area sidewalks could be wider to accommodate students at the corners of Poplar Hill Dr. at Poplar Hill Ct., and Poplar Hill Dr. at Autumn Bent Way.

City Engineer is preparing the documents for Phase 2 and obtaining estimates. City Council will vote on the award of the package by the July meeting to start work at the end of July. The plan is to have

intermittent inspection by QK4 who is representing the city at an estimated \$5000. The City Engineer estimates it will take 3-4 weeks until completion. Billing by the contractor will likely be at the end of the project in one invoice. City Engineer would like both projects to be completed this fiscal year at a budget of \$120,000.

E. and W. Orchard Grass trench drain projects for \$13,900 were paid – came in under budget.

NO ATTORNEY'S REPORT

NEW BUSINESS

City Council was given the new budget work sheet by the City Treasurer to discuss. She also distributed Ordinance 2013-1 which states the city tax is 13.7 cents per \$100 valuation of property. Code Enforcement Board and Infrastructure Reserve Fund budget categories will be removed. A security line item will be added. Discussion was had regarding the historical determination of city employee salaries, and distribution of cost of living increases. City Treasurer will add cost of living increase into salaries line in budget thereby increasing payroll taxes. An increase in public safety hourly rate with Oldham County Police was discussed and reflected in the budget proposal. Budget for paving was added to the municipal fund and removed from the future projects category.

City Treasurer gave a first reading of the preamble to City of Orchard Grass Hills Ordinance No. 2013-1, AN ORDINANCE PROVIDING FOR THE ASSESSMENT OF ALL REAL PROPERTY WITHIN THE CORPORATE LIMITS OF ORCHARD GRASS HILLS, KENTUCKY, AND THE LEVYING OF AN AD VALOREM TAX THEREON FOR CITY PURPOSES.

City Treasurer gave a first reading of the preamble to City of Orchard Grass Hills Ordinance No. 2013-2, AN ORDINANCE APPROPRIATING CERTAIN AMOUNTS OF MONEY FOR THE GENERAL OPERATING PURPOSES OF THE CAPITAL EXPENDITURES FOR THE CITY OF ORCHARD GRASS HILLS FOR THE FISCAL YEAR JULY 1, 2013 THROUGH JUNE 30, 2014.

ADJOURNMENT

Connie Kirchner **made a Motion** for the meeting to be adjourned. Bob Dalton **seconded the Motion**. **The Motion passed.** The meeting was adjourned at 10.14 p.m.

RESPECTFULLY SUBMITTED BY:

Darlene Yarberry, Mayor and Ruth LeMaster, City Clerk.

Next meeting will be on April 9, 2013 at 7:30 p.m.